

Empanelment of Master Trainer/Designer/Assistant Master Trainer

Indian Institute of Entrepreneurship (IIE) Guwahati, an autonomous organization under the Ministry of Skill Development and Entrepreneurship has undertaken to empanel Master Trainer/ Designer/Assistant Trainer for capacity building and Skill Development Training Programmes under various Trades listed below sponsored by the Assam Project on Forest and Biodiversity Conservation Society (APFBCS) in Assam. Interested candidate with adequate academic qualifications with degree/diploma/certificate may apply in the specified application format on appropriate discipline.

Interested candidate may download the application format from the link bellow and submit the filled-in application to ‘The Director, Indian Institute of Entrepreneurship, Basistha Chariali, N.H-37 Bypass, Near Games Village, Lalmati, Guwahati : 781029 on or before **20th April 2017**. Applicants should clearly mention “APPLICATION FOR THE RESPECTIVE TRADE/DISCIPLINE APPLIED FOR” super scribe in the envelope containing the application.

Trades:

1) Agarbatti making, 2) Block Printing, 3) Weaving on Modern looms, 4) Tailoring, 5) Food Processing, 6) Cane & Bamboo Handicraft making,7) Water Hyacinth

Terms of engagement

1. The engagement will be purely on contractual basis and as per course schedule of the Programme/Training.
2. Fixed emolument/Honorarium/Fees will be paid as per work order.
3. The Trainer/Designer/Assistant Trainer should adhere to the delivery norms of the assignment and any deviation would be viewed strictly.
4. The trainer/Designer/Assistant Trainer will maintain a highly professional standard of service to IIE at all times
5. The Trainer/Designer/Assistant Trainer should report on time for any training session.
6. The Trainer/Designer/Assistant Trainer is expected to provide quality delivery. 70% of the trainees/participants should give “Good” feedback on the knowledge/methodology/presentation and training methods of the trainer
7. The Trainer/Designer/Assistant Trainer is not authorized to represent IIE at any public forums, press meetings/conferences or publish articles in magazines/newspapers

Empanelment Process:

The empanelment will be made after an evaluation of the applications received from the applicants on the basis of assessment by a selection committee constituted by IIE. The services of the empanelled trainers /designers/assistant trainer will be utilized by IIE for providing training as and when required for which honorarium will be paid on the rates prescribed by IIE from time to time.

This is not a notice for employment in any manner either on regular or contract basis nor does this scheme promise any regular or even contract employment in the IIE at any time in future. Those empanelled shall have no claim whatsoever on any regular or contractual or casual job opportunity that may arise in IIE ever in future.

Important Instructions:

1. Incomplete applications shall be summarily rejected without any intimation.
2. The age of the applicant should not be more than 65 years

Mandatory Requirement

Applied candidate needs to submit photocopy of self-attested academic/Experience certificates along with degree/diploma/certificate on appropriate disciplines as mentioned in the application

To download click Application Form for Empanelment of Master Trainer/Assistant Master Trainer