



Indian Institute of Entrepreneurship,(IIE)
Basistha Chariali, Lalmati ,37 National Highway By pass Guwahati-781029 .(Assam). (An
Autonomous Organisation under the Ministry of Skill Development and Entrepreneurship,
Govt. of India

F. No (155)/11-12/

Date:.....

TENDER FORM FOR HIRED VEHICLES

(A) Rate for local duty (within greater Guwahati)

Sl No	Type of Vehicle	Rent per day (Rs)	POL Charges Per KM (Rs)	Over Time (Beyond 12 hrs (Rs)
1	Eeco			
2	Tata Indica (Non AC)			
3	Tata Indica (AC)			
4	Tata Sumo (Non AC)			
5	Tata Sumo (AC)			
6	Sumo Victa (AC)			
7	Tata Indigo			
8	Scorpio			
9	Bolero			
10	Mahindra Xylo			
11	Innova			
12	Ikon or any other C-segment Car			
13	Winger AC/Non AC			
14	Traveler 4 Wheeler			
15	Traveler 6 Wheeler			
16	Swift desire			
17	Honda City / Verna			
18	Alto / Kwid			
19	Ertiga			

Signature with Seal

(B) Rate for outside duty (beyond greater Guwahati):

Sl No	Type of Vehicle	Rent per day (Rs)	POL Charges Per KM (Rs)	Over Time (Beyond 12 hrs (Rs)
1	Eeco			
2	Tata Indica (Non AC)			
3	Tata Indica (AC)			
4	Tata Sumo (Non AC)			
5	Tata Sumo (AC)			
6	Sumo Victa (AC)			
7	Tata Indigo			
8	Scorpio			
9	Bolero			
10	Mahindra Xylo			
11	Innova			
12	Ikon or any other C-segment Car			
13	Winger AC/Non AC			
14	Traveler 4 Wheeler			
15	Traveler 6 Wheeler			
16	Swift desire			
17	Honda City / Verna			
18	Alto / Kwid			
19	Ertiga			

Signature with Seal

(C) Only Airport duty (Lump sum):

Sl No	Type of Vehicle	Rent per day (Rs)	POL Charges Per KM (Rs)	Over Time (Beyond 12 hrs (Rs)
1	Eeco			
2	Tata Indica (Non AC)			
3	Tata Indica (AC)			
4	Tata Sumo (Non AC)			
5	Tata Sumo (AC)			
6	Sumo Victa (AC)			
7	Tata Indigo			
8	Scorpio			
9	Bolero			
10	Mahindra Xylo			
11	Innova			
12	Ikon or any other C-segment Car			
13	Winger AC/Non AC			
14	Traveler 4 Wheeler			
15	Traveler 6 Wheeler			
16	Swift desire			
17	Honda City			
18	Alto / Kwid			
19	Ertiga			

Note

1. The terms and Conditions duly signed by the party with seal should be enclosed with the form.
2. Rate should be exclusive of VAT etc.

Signature

Name of the Firm :-----

Address :-----

Phone No(s) :-----

Signature with Seal

TERMS AND CONDITIONS OF TENDER FOR HIRED VEHICLE

1. Only registered travel Agency should submit the tender.
2. The sealed tender should be submitted along with Earnest Money deposit of Rs.5,000/- (Rupees five thousand only. The EMD may be paid either in cash/demand draft / bankers Cheque in favour of Director, IIE
3. The rates quoted should be valid for 01 (one) year from the date award of contract and should be exclusive of statutory taxes.
4. The party submitting the tender should sign with seal acknowledging the acceptance of the terms and conditions of the tender.
5. The party who gets the offer for supply of vehicles must bind itself to maintain the following:-
 - a) When required for outstation duty , the party should be in a position to provide required vehicle in short notice of 12 hours .
 - b) The vehicles should report at the place and time indicated by the office, failure to report at the specified place and at the stipulated time will invite penalty up to Rs. 300/- (Rupees three hundred) only per hour for all kinds of vehicles .
 - c) Vehicles (preferably not more than 5 years old) in good condition in terms of both mechanical aspect as well as structural look should only be provided .
 - d) Vehicles supplied should be commercial vehicles only.
 - e) Sufficient POL or the cost of the same should be provided with the vehicles or with the Driver .
 - f) Mileage charges will not be claimed for the distance between the office of the party and IIE or the place of reporting.
 - g) In case there is breakdown of the vehicle while on duty ,the party has to provide substitute or repair the same within reasonable time. Failure to do so will allow the user free to leave the vehicle on the spot and the party will not claim for payment for the purpose.
 - h) The party will be responsible for any damage occurring in the vehicle while in use
 - i) vehicle supplied should comply with all govt. regulations like insurance, pollution , Registration/Permit etc.
 - j) The drivers , while at night halt , should not claim any facility like accommodation and food.
6. The Director ,IIE dose not bind himself to accept the lowest tender and reserve the right to reject or partially accept any or all the tenders received without assigning any reasons.
7. Conditional tender will not be accepted .
8. Sealed tender in the prescribed format along with details of work experience in the relevant subject should reach the office of the undersigned on or before 19.04.2017 (before 03:00 P.M)
9. The rates should be quoted on basis of 12 hr duty per day and beyond that the rates should be shown separately .

Administrative officer
Indian Institute of Entrepreneurship,
Lalmati , Guwahati-29

Signature of Acceptance by Party with Seal

Documents to be enclosed with bid document :

- (I) Company profile including experience details
- (II) Income tax return of last 3 (three) Financial year years.
- (III) Registration Certificate

Signature of bidder